



OVERSIGHT REPORT
2023/2024 ANNUAL REPORT
BA-PHALABORWA MUNICIPALITY MPAC
27 MARCH 2025

OVERSIGHT REPORT ON 2023/2024 ANNUAL REPORT
BA-PHALABORWA MUNICIPALITY
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

Table of Contents

1. Introduction3

2. Purpose3

3. The roles identified in the Annual Reporting process3

4. Process Followed.....4

5. Findings.....5

6. Comments from the Public5

7. Recommendations6

8. Annexures.....6

OVERSIGHT REPORT ON 2023/2024 ANNUAL REPORT

BA-PHALABORWA MUNICIPALITY

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

1. Introduction

In terms of Section 129 of the MFMA Council is required to consider the Annual report of the municipality and to adopt an oversight report containing the Council comments on each annual report as per MFMA circular 32. The Annual Report for the financial year ending 2023/2024 was considered by Council on its sitting on the **29 January 2025** and further referred to MPAC for probing in terms of the above legislation.

MPAC Members:

<i>No</i>	<i>Surname & Initials</i>	<i>Position</i>
1	Cllr Mukhari MP	<i>Chairperson</i>
2	Cllr Mampuru NJ	<i>Member</i>
3	Cllr Shayi S	<i>Member</i>
4	Cllr Mathebula D	<i>Member</i>
5	Cllr Nyathi EF	<i>Member</i>
6	Cllr Ramothwala B	<i>Member</i>
7	Cllr Malobane T	<i>Member</i>

2. Purpose

The purpose of this report is to report back to Council on the Annual Report referred to MPAC on the 29th January 2025 and to request Council to approve the Oversight Report on the 2023/2024 Annual Report in line with Section 129 of the MFMA.

3. The roles identified in the Annual Reporting process

3.1. The role of the Mayor and Accounting Officer

The Mayor is responsible to respond to questions as raised by MPAC on the Annual Report with the assistance of the Accounting Officer. The Accounting Officer is responsible to prepare the Annual Report in line with the legislation and submit it to Council for consideration.

3.2. The role of Council

Council's role is to adopt the Annual Report and to refer it to MPAC for consideration. Council is also responsible to consider and adopt the Oversight Report as presented by MPAC if satisfied. On consideration of the Oversight Report Council must include a statement whether the Council:

(i) has approved the annual report with or without reservations.

(ii) reject the annual report; or

OVERSIGHT REPORT ON 2023/2024 ANNUAL REPORT

BA-PHALABORWA MUNICIPALITY

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

(iii) has referred the annual report back for revision of those components that can be revised.

3.3. The role of the committee (MPAC)

The role of MPAC is to consider the structure and content of the Annual Report to determine whether it complies with standards set by the National Treasury, contains information required in terms of circular 63 and 68 and if such content fairly represent the achievements of the municipality over the relevant financial year. After consideration of the Annual report, MPAC must prepare an Oversight report for Council adoption.

4. Process Followed

Upon receiving the Annual Report from Council, MPAC followed the following process to probe the Annual Report:

4.1. The following legislations were considered in probing the 2023/2024 Annual Report:

- The constitution of SA 108 of (1996)
- The Municipal Structures Act 117 of (1998)
- The Municipal Systems Act of 32 (2000)
- The Municipal Financial Management Act 56 of (2003)
- The Municipal Performance Regulations for Municipal Managers directly accountable to Municipal Managers (2006)
- The Municipal Financial Management Act circular 32,63 and 68.
- Municipal Public Accounts guidelines
- The Public Audit Act No.25 of 2004

4.2. Working Session

A working session was arranged on the **17-21 February 2025** to probe the Annual Report. The following key stakeholders were invited to assist MPAC in probing the Annual Report:

- Audit Committee Chairperson
- Auditor General South Africa
- Chief Audit Executive
- Strategic Planning Manager
- Manager Risk Management

The presence of the above stakeholder ensured that the Committee understand all attached reports and interpret them correctly. Detailed questions were prepared after understanding the Annual Report in detail.

4.3. MPAC Meetings

OVERSIGHT REPORT ON 2023/2024 ANNUAL REPORT

BA-PHALABORWA MUNICIPALITY

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

On the **03 March 2025** the Committee met to finalise and adopt the questions to be sent to the Mayor in preparation for Public Hearing. On the **18 March 2025** the committee convened to consider the questions as responded by the Mayor.

4.4. Public Hearing

On the **20 March 2025** the Public Hearing was held in Namakgale where community members, Executive Committee of Council, Speaker, Chief Whip, Mayor, Audit Committee Chairperson, MPAC Chairpersons of Mopani District Municipalities and their Support Staff, Senior Management and other stakeholders were invited to observe the proceedings of the hearing.

5. Findings

The following positive findings are acknowledged by MPAC:

- 1) The Annual Report Preparation and tabling was done according to legislation.
- 2) The Annual Report had all attachments as required by Circulars and MFMA
- 3) The attachments to the Annual Report was correct as confirmed by the AC Chairperson, CAE, AGSA and Strategic Planning Manager. This refers to Audited Annual Financial Statements, Audited Annual Performance Report, Audit Action Plan and Audit Report (AGSA).
- 4) Most positions are filled in BTO as compared to 2022/2023 status.

The following findings were raised by MPAC:

- 1) There were errors identified in the Annual Report which were highlighted in the questions for attention by the Accounting Officer.
- 2) The Municipality still has challenges on preparation of Annual Financial Statements internally. The Accounting Officer confirmed that training on CaseWare is underway to ensure that this challenge is overcome.
- 3) Challenges on appointment of staff in Technical Services is still crucial and deserved attention.
- 4) The Municipality does not have equipment to implement services delivery, and the Accounting Officer indicated that a budget will be set aside in 2026/2027 to procure yellow equipment.
- 5) All critical findings that caused Qualified Audit Opinion were due to challenges of the financial system. Management indicated that the e-Billing Module will resolve these matters.

6. Comments from the Public

The Annual Report was made public, and advertisement was done to inform the public to make comments on the Annual Report but no comments were received from the public.

OVERSIGHT REPORT ON 2023/2024 ANNUAL REPORT
BA-PHALABORWA MUNICIPALITY
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

7. Recommendations

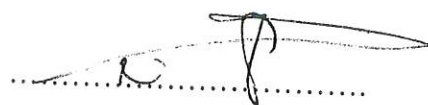
The Municipal Public Accounts Committee recommends that:

- 7.1. Council notes the Oversight report for 2023/24 financial year.
- 7.2. Council Approve the Oversight Report without reservation.
- 7.3. Continuous training of officials to compile AFS internally.
- 7.4. That the internal controls over financial be fully efficient and effective.
- 7.5. That critical positions be filled.
- 7.6. Regarding the issue of R379 million owed to MDM, Management should explore extra majors to make sure the amount is properly addressed between MDM and BPM.
- 7.7. Regarding the issue of crime statistics, as a local sphere of government the mayor should ensure we receive local crime statistics on a weekly basis.
- 7.8. On the issue of employment statistics, management should on the annual report include local employment statistics.
- 7.9. On the issue of illegal connections, management should engage with MDM to address the issue of illegal connections because there are contributors to the shortage of water.
- 7.10. Regarding the issue of car washes and illegal connections should be referred to water forum.
- 7.11. Regarding the issue of Avanzas at Asibasabi street at Namakgale Complex should be taken to transport forum.
- 7.12. With regard to shortage of shared buses, management should engage with the province [Department of Transport] for the provision of buses in the municipality.

8. Annexures

The following documents are attached to the Oversight Report

- A. Schedule for considering the 2023/2024 Annual report.**
- B. Questions and responses.**
- C. Working template**
- D. Attendance registers**
- E. Public Notice**



CLLR MUKHARI MP

MPAC CHAIRPERSON

27/03/2025

DATE

ANNEXURE A

SCHEDULE FOR CONSIDERING THE 2023/24

ANNUAL REPORT

BA-PHALABORWA MUNICIPALITY



PROPOSED SCHEDULE FOR CONSIDERING 2023/24 ANNUAL REPORT

29th January 2025

Physical Address

Nelson Mandela Drive
Selati Road, PHALABORWA
1390

Postal Address

Private Bag x01020
PHALABORWA
1390

Telephone and Fax

Tel: 015 780 6300
Fax: 015 781 0726

Website: www.ba-phalaborwa.gov.za

SCHEDULE FOR CONSIDERING THE 2023/2024 ANNUAL REPORT

PROPOSED SCHEDULE FOR CONSIDERING 2023/2024 ANNUAL REPORT

BACKGROUND

The 2023/24 Annual Report was tabled in Council by the Honourable Mayor Cllr MM Malatji on the 29th of January 2025. According to Section 129 of the MFMA, Council must consider the Annual Report of the Municipality, and by no later than two months from the date on which the annual report was tabled adopt an oversight report containing the Council's comments on the report.

Council has referred the Annual Report to the Municipal Public Accounts Committee (MPAC) for consideration. The MPAC is expected to probe the Annual Report and compile an Oversight Report on the Annual Report on behalf of Council. Members of the public have been invited to make representations on the Annual Report and to also express interest to participate in the MPAC committee that will be probing the report (see advert below):

BA-PHALABORWA MUNICIPALITY



NOTICE OF PUBLICATION OF THE 2023/24 ANNUAL REPORT AND AN INVITATION TO SERVE IN THE OVERSIGHT COMMITTEE
In terms of Section 16(1) of the Local Government Municipal Systems Act, Act 32 of 2000; Ba-Phalaborwa Municipality strives to develop a culture of community participation in municipal affairs and hereby gives notice of publication of the 2023/24 Annual Report.

Members of the public are encouraged to probe and comment on the content of the annual report which will be made available in municipal libraries, offices, the website, and local traditional authorities from February 2025.

Interested individuals are requested to submit written applications to serve in the MPAC that will be constituted and mandated by Council to consider the 2023/2024 Annual Report and further submit an Oversight Committee Report within two months from the date in which the Annual Report was tabled in Council.

The closing date for the submission of comments or representations on the Annual Report is Friday the 7th of February 2025.

All applications and representations should be in sealed envelopes and addressed to the Municipal Manager. Hand deliveries should be made and registered at the reception of the Phalaborwa municipal offices, Cnr Nelson Mandela Drive and Selati Road.

Address all correspondences to: The Municipal Manager

Ba-Phalaborwa Municipality
P/Bag x 01020
Phalaborwa
1390

Enquiries should be directed to Khoza LP at Tel: (015) 780 6858 or Cell: 0730441570 or khozal@ba-phalaborwa.gov.za

SCHEDULE FOR CONSIDERING THE 2023/2024 ANNUAL REPORT

PROCESS PLAN

The Municipal Public Accounts Committee (MPAC) must adopt a process plan to be followed in probing the Annual Report. The following is a draft process plan to be ratified and adopted by the MPAC.

MEETING NO.:	DATE	ACTIVITIES	OUTPUTS / OUTCOMES / RESULT	PARTICIPANTS
1	29 th /01/2025	<ul style="list-style-type: none"> Referral of Annual Report by Council to MPAC. MFMA 127&129 (1) 	Comments and Clarifications.	<ul style="list-style-type: none"> MPAC members / MM
2.	12/02/2025	<ul style="list-style-type: none"> Public participation on the Annual Report. MFMA 127 (5) 	<ul style="list-style-type: none"> Comments and clarifications 	<ul style="list-style-type: none"> MPAC Members / MM
3.	14/02/2025-	<ul style="list-style-type: none"> Open for Public Comments. MFMA 127(5) 	<ul style="list-style-type: none"> Comments and Clarifications 	<ul style="list-style-type: none"> MPAC members MM
4.	17/02/2025-21/02/2025	<ul style="list-style-type: none"> Working Session (Probing of Annual Report for written questions) 	<ul style="list-style-type: none"> Comments and Clarifications 	<ul style="list-style-type: none"> MPAC members
5	03/03/2025	<ul style="list-style-type: none"> Adoption of written questions to the AO. 	<ul style="list-style-type: none"> Comments and Clarifications 	<ul style="list-style-type: none"> MPAC members
6	11/03/2025	<ul style="list-style-type: none"> Responses from Accounting Officer on written questions. 	<ul style="list-style-type: none"> Comments and Clarifications. 	<ul style="list-style-type: none"> MPAC Researcher
7.	14/03/2025	<ul style="list-style-type: none"> Clarifications for Accounting 	<ul style="list-style-type: none"> Comments and clarifications. 	<ul style="list-style-type: none"> MPAC members and MM

SCHEDULE FOR CONSIDERING THE 2023/2024 ANNUAL REPORT

MEETING NO.:	DATE	ACTIVITIES	OUTPUTS / OUTCOMES / RESULT	PARTICIPANTS
		Officer on responses. MFMA 129 (2) (a)		
8.	19/03/2025	<ul style="list-style-type: none"> Considering of Public Comments with MPAC. 	<ul style="list-style-type: none"> Draft Oversight Report 	<ul style="list-style-type: none"> MPAC members and MM
9.	20/03/2025	<ul style="list-style-type: none"> Public Hearing. 	<ul style="list-style-type: none"> Copies available in all local libraries. Public Meeting /Virtual/ Facebook page. 	<ul style="list-style-type: none"> MPAC members; MM
10.	24/03/2025	<ul style="list-style-type: none"> Finalization and adoption of recommendations to Council. 	<ul style="list-style-type: none"> Draft Oversight Report. 	<ul style="list-style-type: none"> MPAC Members
11.	31/03/2025	<ul style="list-style-type: none"> Tabling of report in Council. MFMA 129 	<ul style="list-style-type: none"> Oversight Report 	<ul style="list-style-type: none"> MPAC Members
12.	09/04/2025	<ul style="list-style-type: none"> Publicizing Oversight Report (Within 7days of adoption) MFMA 129 	<ul style="list-style-type: none"> Copies available in all local libraries. Public meeting 	<ul style="list-style-type: none"> MM Council
13.	14/4/2025	<ul style="list-style-type: none"> Submission of Annual Report and Oversight Report to Provincial Legislature (Within 7 	<ul style="list-style-type: none"> Oversight Report. 	<ul style="list-style-type: none"> MM

SCHEDULE FOR CONSIDERING THE 2023/2024 ANNUAL REPORT

MEETING NO.:	DATE	ACTIVITIES	OUTPUTS / OUTCOMES / RESULT	PARTICIPANTS
		days of adoption of Oversight Report. MFMA 129 & MSA 21A		

ANNEXURE B

QUESTIONS AND RESPONSES

OFFICE OF MUNICIPAL PUBLIC ACCOUNTS COMMITTEE



03 FEBRUARY 2024

THE HON MAYOR

Cc: ACCOUNTING OFFICER

BA-PHALABORWA MUNICIPALITY

PRIVATE BAG X01024

PHALABORWA

1390

Madam, Sir

- **RE: 2023/2024 DRAFT ANNUAL REPORT- QUESTIONS BY MPAC TO THE MAYOR.**

MAYOR FOREWORD

1. The Mayor's foreword indicated challenges but no suggested solutions or plans to solve the challenges were provided. Please provide solutions to the challenges also.
- The solutions to the key challenges such as Roads and Stormwater, Water and Sanitation, Waste Management in Rural Areas and ageing Electricity infrastructure are addressed in the different sections of the 2023/2024 Annual Report.
2. The Mayor's foreword reported achievement of the provision of waste removal service to 12 542 households whereas the Annual Performance Report reflected 13 750.

- 2.1. Which figure is correct?
- The audited figure is 13750 according to the 2023/24 Audited Annual Performance Report.

MUNICIPAL MANAGER'S FOREWORD

1. The key achievements as reflected in the Municipal Manager's foreword indicate jobs created through EPWP which is a compliance matter.

1.1. Why are service delivery achievements not reflected?

- The Municipality managed to successfully implement MIG and INEP projects as per the grant allocations, achieved water services provisioning, and executed maintenance of electrical and road and stormwater infrastructure, within the available budget, amidst challenges of non-payment of services which includes, low revenue collection,

GRANT	Allocation	Expenditure	%
MIG	R35 155 994	R 35 155 993.88	100
INEP	R15 794 000	R15 792 641.89	99.99

2. In the previous year you have indicated that there is a plan for removal of illegal water connections in areas which are reticulated.

2.1. What is the progress on the removal of illegal connections?

- Most of the illegal connections are on the bulk pipeline of the water board, whilst some are on the municipal reticulation.
- The removal of illegal connections is not the sole responsibility of the Municipality, but that of the Water Board, the Mopani District Municipality as the Water Services Authority and the Municipality, as the Water Services.
- The Municipality jointly with Mopani District Municipality had started with the removal of illegal connections in the Lulekani Cluster to improve supply to Matikoxikaya. However, there is slow progress on this due to availability of team from MDM.

2.2. What action did the municipality take against illegal carwashes reported in the previous financial year? If no action was taken, why?

- Illegal carwashes are part of the Illegal connections which are occurring in the Municipal Area. And in terms, of Section 88 of the Water Services by-laws of the Water Services Authority, which BPM

as the Water Services Provider is operating under, the illegal carwashes are deemed as Unauthorized connections.

- The Municipality has recently appointed the Law Enforcement Officers in order to address amongst others the non-compliance to Municipal By-laws. This is work in progress, and also a matter discussed at the Water Forum.
3. In the previous year you have reported that positions of meter readers have been advertised.
- 3.1. Are the meter readers appointed?
- No.
- 3.2. If yes, how many?
- None.
- 3.3. If no, why are they not appointed?
- The positions are in the Recruitment Plan which is currently being implemented, however the cost versus benefit analysis indicates that appointing the Meter Readers will be more costly than outsourcing the services.
- 3.4. If yes, is the work which was done by the contractor currently being done by the appointed meter readers. If yes, is there any value for money?
- Yes. The Service Provider has been rendering the Meter Reading services and there is value for money.
4. In the previous financial year responses from management indicated that there was a commitment by the mines through the SLP to procure yellow machinery.
- 4.1. Was there any yellow machinery procured through the commitment? If not, Why?. The Municipality hasn't received anything.
- 4.2. How many yellow machineries does the Municipality have, that are currently operating? And how many are redundant?

The details of the heavy-duty machinery which the Municipality is utilizing are as follows:

Description	Total	Ownership	Operational	Not Operational	Remarks
Graders	3	1 BPM 2 MDM			All graders are under repairs
Tractors	5	BPM	3	2	Non-operational are under repairs
Trucks (Tipper, refuse, cherrypicker)	8	BPM	4	4	Non-operational are under repairs
TLB	2	BPM	1	1	Non-operational are under repairs

Most of the equipment has reached its lifespan.

4.3. What is the Municipality planning to do with the redundant machinery?

- Management is currently investigating redundant machinery in order to dispose as per the Asset Management Policy.

4.4. When will the Municipality procure yellow machinery through their own budget?

- The plan to procure Yellow Machinery is projected for the 2027/2028 Financial Year depending on the approval from the MIG.

5. In the Municipal Manager's foreword it is reported that the Municipality administers By-Laws to regulate day-to-day activities and to uphold law and order.

5.1. Are the By-Laws being enforced?

- DPD – Yes (SPLUMA By-Law)
- DPD – No (Informal Trading By-Law)

5.2. If yes, please provide the list of By-laws per department indicating how they were enforced and also evidence of where they were enforced and also the outcome.

DEPARTMENT	BY-LAW	EVIDENCE OF IMPLEMENTATION
PLANNING & DEVELOPMENT	Spatial Planning and Land Use By-Law is being enforced.	
	Illegal Land Use Notices were issued throughout the	

DEPARTMENT	BY-LAW	EVIDENCE OF IMPLEMENTATION
	Municipality, furthermore legal actions have been initiated for those who refuse to comply.	Notices issued in Phalaborwa, Namakgale and Lulekani areas.
COMMUNITY & SOCIAL SERVICES	<p>1. Open spaces by law.</p> <p>2. Parks by law- implemented in terms of horticultural maintenance.</p> <p>3. Burial of destitute/indigent and paupers.</p> <p>4. Cemeteries and Crematoria By-Laws and burial procedures are adhered to and implemented.</p> <p>5. Exhumations and re-burials of human remains.</p> <p>6. Tree policy- not fully implemented (protected tree implemented through parks offices and authorized by DFFE)</p>	<p>Maintenance of open spaces is conducted continuously as per the schedule and a Maintenance Report for all the Open Spaces has been compiled.</p> <p>Horticulture Maintenance Report. Paupers' Burial Requests and reports.</p> <p>Exhumation request and approval letter.</p> <p>Tree planting register Burial Documents</p> <p>Fully implemented.</p>
CORPORATE SERVICES	Standing Orders for the Ba-Phalaborwa Municipality	Ba-Phalaborwa Council and its Committees are guided by the Standing Rules and Orders on their daily operations.
	Hiring of Community Halls and Building and other Facilities by - law.	The Municipality is leasing its properties to the members of the public as guided by the Council approved Policies and By-Laws.
BUDGET & TREASURY OFFICE	Electricity by-laws and Property by-laws	Cut-offs for electricity in town is issued monthly for enforcement of payments

DEPARTMENT	BY-LAW	EVIDENCE OF IMPLEMENTATION
		for property rates and electricity as per the property and electricity by-laws.
TECHNICAL SERVICES	Electricity by-laws	Disconnection list for non-payers and illegal connections.
	Water Services by-laws	Disconnection of by-passed meters.
	National Building regulations	Approval of building plans

a. If no, what is the challenge and how will it be resolved.

DEPARTMENT	BY-LAW	CHALLENGES
PLANNING & DEVELOPMENT	Informal Trading By-Law	Approved by Council but pending Gazette to allow for implementation
COMMUNITY & SOCIAL SERVICES	Open Space By laws	Minimal maintenance of open spaces due to shortage of resources.
CORPORATE SERVICES	Standing Orders for the Ba-Phalaborwa Municipality	No challenges
	Hiring of Community Halls and Building and other Facilities by law.	No challenges
BUDGET & TREASURY OFFICE	Electricity by-laws	No challenges as they are mostly enforceable.
TECHNICAL SERVICES	Electricity by-laws	No challenges as they are mostly enforceable.
	Water Services by-laws	Challenges due to the enforcement of by-laws by MDM about unauthorized connections. There is a need for a joint operations between the BPM,MDM and the LNW to address the water challenges especially the illegal connections.

DEPARTMENT	BY-LAW	CHALLENGES
	National Building Regulations	Challenges in enforcement of the regulations throughout the Municipal area, due to inadequate staffing. The position of second Building Inspector was advertised and the recruitment process is underway.
The above-mentioned By-Laws cannot be enforced because they are not Gazetted. The Municipality currently does not have sufficient funds to Gazette By-Laws.		

Questions on 2023/2024 Annual Performance Report

BENFARM ROAD PROJECT

1. Progress reported is 91% on the Annual Performance Report. What is the progress for the remaining 9%?
 - What is the progress for the remaining 9%.
 - As at the end of February 2025, the project was at 96% physical progress.
2. Since the report indicate that project is behind schedule, was this extension approved in terms of the SLA by the accounting officer?
 - The project is managed through General Conditions of Contract for Construction Work (2015). The project is under penalties, as per the GCC, the date of completion date is still to be determined, based on progress.
3. Was the penalty clause applied?
 - Yes
 - 3.1. If yes, how much was imposed?
 - R7 500 per day
 - 3.2. If no, why was penalty clause not applied?
 - 3.3. what corrective measures were applied?
 - Penalties were instituted as part the corrective measures.
4. In the previous project visit by MPAC, it was reported that the portion to connect the Benfarm Road to R71 would be co-funded by RAL [Road Agency Limpopo] and Municipality on a 60/40 basis.
 - 4.1 What is the progress to date?

- The 60/40 was based on co-funding by MIG and not SANRAL. SANRAL gave consent to consider the intersection as part of their upgrade of the R71 road. The project is still on design stage.
- 4.2. Did RAL [Road Agency Limpopo] make commitment of 60% funding and how is the municipality funding their portion?
- SANRAL will be absorbing the entire cost of the intersection as part of their project

INDIGENT REGISTER

1. In comparison of the previous year target of 907 households for indigent waste to current year target of 516 and previous year actual of 334 and current year of 309, there is continuous decline.

1.1. What are the root causes of this decline?

- Applicants are not submitting all the relevant documents.
- There are applicants who were rejected after vetting, due to false information provided.
- Low number of community members registering for Indigent due to suspected illegal connection of electricity.

1.2. What is management doing to mitigate this challenge?

- The Municipality has updated the Indigent Policy to vet the current applicants register for the purpose of rolling over for those who still qualify and accepting new applicants.



Indigent Subsidy
Policy 2024.25.pdf

1.3. Last year you indicated you will seek advice from the audit committee and internal audit. What was the outcome of that?

- Advice received that the Indigent Application form must be signed off by the applicant, authorizing the Municipality to vet the status of the applicant.

COMPLAINS MANAGEMENT

1. In previous year the management gave shortage of staff as the reason why they cant resolve all the complains reported.

1.1. How far is the management in terms of filling critical positions in technical services?

- The following positions in the Technical Services have been filled.
(a) Manager Electrical Services

- (b) Manager Civil Engineering
 - (c) Plumbers x 2
 - The following positions has been advertised pending finalization of the Recruitment process.
 - (a) Manager Water Services
 - (b) Chief Electrical Engineer (Re-Advertised x3, the Municipality couldn't find a suitable candidate due to unattractive salary package, the recommended candidate declined the offer)
 - (c) Senior Building Inspector
- 1.2. Provide us with a time frame for the recruitment of the staff to fill the vacant posts for technical services.
- All the above critical positions have been advertised.
- 1.3. Indicate total posts and total vacant posts and total filled for technical services.
- Total approved positions =258
 - Total filled positions =144
 - Total vacant posts=114

COMMUNITY SATISFACTION SURVEY

1. In terms of the community satisfaction survey, the community is 46% satisfied and 54% not satisfied. On the top of the list of dissatisfaction is water and sanitation.
- 1.1 What has management done to address the water and sanitation dissatisfaction of the community taking into account the BPM responsibility in terms of the SLA and the MDM responsibility?
- The Municipality has not fully managed to address all issues causing dissatisfaction of the community in terms of the responsibility of BPM. A lot requires capital which is addressed in a phased manner by the MDM (e.g. reticulation of villages)
- 1.2 Did you report issues which are MDM responsibility to the district? If yes. What is their response to date?
- Yes, The issues were reported to MDM. MDM has done the following:

- Implementing various reticulation projects in the supply area of the Municipality.
- In the previous months MDM had assigned a contractor in supporting the Municipality towards addressing water-related complains, such as water leakages.
- Flushed some of the critical sewer lines in town,
- Committed to use part of their MIG allocation for refurbishment of Wastewater Treatment plants.

Despite the above, the Municipality is still experiencing ageing infrastructure and water shortages in most areas.

There are periodic Water Forum meetings and monthly operational meetings with MDM Water Services where operational issues are discussed and progress is provided. The major challenge remains funding for capital projects which is being addressed by the MDM.

1.3 For those challenges which are BPM responsibilities in terms of the SLA, what was done?

- The responsibilities of BPM, as the Water Services Provider are outlined in Section 7 of the Service level agreement.
- BPM is carrying out operation and maintenance of water and sanitation infrastructure within the allocated budget.
- BPM has not fully complied to the SLA due to, the business plan which needs to be compiled and agreed upon with MDM. Not all areas are covered due to insufficient bulk water supply, not all areas are reticulated, thus BPM has not managed to supply water services as required by the SLA. The quality of the effluent of Wastewater treatment plants is affected by ageing infrastructure, which MDM has committed to address.
- The insufficient provision of Bulk water is also affecting the Mandate to the Municipality as the WSP.
- The need to increase the operation and maintenance budget has been taken up with the MDM, the development of the business plan is in progress. Areas served and underserved due to insufficient reticulation, bulk supply, and storage facilities has now been escalated to the MEC of COGHSTA, and is work in progress. Feedback will be provided in the planned upcoming roadshows of the MEC.

2. Poor roads is part of the top 5 areas of dissatisfaction in terms of the Community Satisfaction Survey.

2.1. What plan of action is implemented to improve the roads in the Municipality?

- The Municipality has a monthly programme on patching and sealing of roads. Furthermore, there is a monthly programme for blading of gravel roads.
- In order to meet community needs for new roads, the Municipality is under MIG implementing the following projects in the current financial year, namely,
 - a. Upgrading of gravel to concrete interlocking brick from Aubrey Carwash via Cemetery to Kanana
 - b. Upgrading of Honeyville to Dinoko Sebera From Gravel to concrete interlocking brick.
- The Municipality managed to register the following projects under MIG for implementation in the 2026/27 FY:
 - a. Upgrading of gravel to asphalt street paving from Clinic via ZCC Ward 2, and
 - b. Upgrade of gravel to asphalt from Nkateko High School to Pondo Combined School.

2.2. In the previous year, management reported that the Municipality has adopted the maintenance plan for the upkeep of the gravel roads which address all wards.

2.2.1. Do we have yellow machines to maintain the gravel roads? If not what is the plan? The Municipality has 3 three Graders for the maintenance of gravel roads, one is owned by the Municipality, whilst two are owned by the Mopani District Municipality, whilst assigned to the Municipality.

The graders are experiencing frequent breakages since they have exceeded their lifespan. None of the graders are currently functional, and BPM and MDM are attending to them. Technical Services has currently outsourced the Grader to meet the community needs, whilst awaiting the completion of the repairs. The plan is to procure a new grader under the MIG pending approval.

3. Waste removal, maintenance of parks and clearing of open spaces are also highlighted as top 5 of the areas of community dissatisfaction.

3.1. What is the challenge regarding waste collection?

- The Municipality faces challenges with an aging fleet of waste collection vehicles, leading to frequent breakdowns and service disruptions. Budget constraints limit the ability to replace these vehicles or adequately maintain them.
- Illegal dumping is a persistent problem, particularly in open spaces and along roadsides.
- Lack of community participation in clean-up initiatives and reporting illegal dumping further exacerbates the issue.
- Due to tourism the amount of waste increases during certain times of the year, placing extra strain on already limited resources.
- Ba-Phalaborwa's large geographic area, including numerous rural villages, poses significant logistical challenges. Reaching these areas with reliable waste collection services is difficult due to insufficient fleet and personnel (Selwane and Gravelotte).

3.2. What is management doing to attend this challenge?

- Management is likely focusing on maximizing the lifespan of the existing fleet through improved maintenance programs and seeking funding for gradual fleet replacement.
- The Municipality is conducting awareness campaigns to educate residents about proper waste disposal and the dangers of illegal dumping.
- Strengthening enforcement of bylaws against illegal dumping, including issuing fines and penalties.
- Applying for funding to improve infrastructure and service delivery.
- Seeking partnerships with private waste management companies or NGOs to supplement municipal services.

3.3. Why are the parks and open spaces not effectively maintained?

- Limited municipal budgets restrict the allocation of resources for park maintenance, including landscaping, cleaning, and infrastructure repairs.
- Insufficient staff to maintain parks and open spaces effectively, particularly during peak seasons.
- Lack of adequate equipment, such as lawnmowers, trimmers, and refuse collection vehicles, hinders maintenance efforts.
- Vandalism of park infrastructure and illegal dumping in open spaces create additional maintenance burdens.

- Water scarcity in the region limits the ability to maintain green spaces, particularly during dry seasons.
- Parks are community spaces, and lack of community involvement in the maintenance of those spaces, leads to degradation.

LANDFILL SITE

1. In terms of the annual report [3.4.1.] the landfill site licence is valid until March 2025. 1.1. What is your plan in terms of the establishment of new landfill site?
 - The Municipality has applied the extension of the closure and rehabilitation license in the current landfill site and the license is valid until September 2025.
 - LEDET funded for the development of the Landfill Engineering designs for the development of the new landfill site.
 - The Municipality has prioritized the development of the Phalaborwa New Landfill Site and budget allocation of R5 million is set aside for this development.
- 1.2. Where will the Municipality be dumping in the meantime?
 - Adhering to the current closure and rehabilitation license, which remains valid until September 2025, the Municipality will maintain waste disposal operations at the present landfill.
 - To facilitate a smooth transition, we will initiate a license extension application with LEDET, timed to align with the completion of Phase 1 of the new landfill site.

NAMAKGALE STADIUM

1. In the previous year you reported that the Engineer was instructed to place the contractor under penalties from 28 February 2024 in line with GCC, was the contractor placed under penalties?
 - 1.1. If yes, how much was imposed?
 - **No penalties were finally instituted at that stage, as per advise by the Engineer. This was to assist in ensuring progress on the project, since the project was already experiencing challenges in terms of the cash-flows of the contractor. Any penalties instituted would have affected the progress further.**

Please provide evidence?

2. Since the previous contractor has been terminated what are developments with regard to Namakgale stadium now?

- The assessment of the works completed by the Contractor was completed jointly with the Engineer and the Contractor. The scope of the remaining works was made. The bids for the project were readvertised, and closed on the 3rd March 2025

DEBT COLLECTION

- 1.1. In terms of Annual Performance Report your target for debt collection was 15% and you have collected 22%.
- 1.2. In rand value how much is the 22% of the debt book? - **R229 164 209.83**



Debtors Ageing.xlsx

- 1.3. How much of this 22% was collected by debt collector? **R149 744 335.65**



Hand Over _ June
2024.xlsx

- 1.4. Which debt was handed over to the debt collector [30, 60, 90, 120 days]?
- **R 1 984 584 666.90**



Hand Over _ June
2024.xlsx

STREET LIGHTS AND HIGHMASTS

1. In terms of the Annual Performance Report you have reported that the project on replacement of streetlights to energy saving is completed.

- 1.1. In which areas was this project implemented.

LULEKANI, NAMAKGALE, MASEKE AND MASHISHIMALE

- 1.2. Provide the list of the streetlights which were replaced and their location.

	Streets or Areas	No of Streetlights
--	------------------	--------------------

1.	Chris Hani Drive (Lulekani)	35
2.	Far East Streets (All Internal Street)	155
3.	Joe Slovo Drive (Lulekani)	26
4.	Internal Street behind Mopani FET Sir Vaal Duncan Campus	115
Total		331

- 1.3. Are all streetlights and highmast working.
- **Due to the supply of stolen materials, some of the high mast and streetlights are not working.**
- 1.4. Are all replaced streetlights working.
- **Yes, at the time of the replacement, all the streetlights were working.**

AUDIT ACTION PLAN

- In the audit action plan which was approved by Council on 29 January 2025, the major root cause for the qualification paragraphs in the audit report was due to financial system.
 - What plan of action does management have to address the challenges in the financial system?
 - **The management has engaged the system vendor and the system vendor has introduced E-billing module to deal with the root causes. The module has already been installed and is functional.**
 - In case the billing module which is reflected as the solution to these challenges does not solve the problem, does management have an alternative to address the challenges?
 - **Management will reconcile the revenue transaction manually using the excel spreadsheet.**
- In terms of the Auditor General's Report there is an employee who did not disclose their interest in 22/23 financial year and was also picked up by AG in 23/24.
 - What mitigation measures are applied to ensure that this finding does not re-occur?

- **The Municipality has requested all the officials who are having business interest to declare their interests through Risk Office annually, the affected official who did not declare previously has subsequently declared the business interest after being advised by the Risk Officer.**
- 2.2. What measures is the management going to implement to ensure that there is no false declaration by the suppliers going forward?
- **The Service Provider and the municipal official are not business partners in the company that rendered the service, but in the Community-Based Organisation (Cooperatives). The Service Provider did not know that one of the Director partnered with in Community-Based Organizations (Cooperatives) is now working for the Municipality. The Service Providers are given the forms to declare if there are any relationships with Government Officials.**
 - **The Municipality has requested all the officials who are having business interest to declare their interests through Risk Office (Done on an annual basis), the affected official who did not declare previously has subsequently declared the business interest after being advised by the Risk Officer.**
- 2.3. Were there any actions taken against the supplier who made false declaration, if no why? If yes provide POE?
- **No, the Service Provider was not aware that the official that has been picked up by CAAT system is now working for the Municipality. The official that was part of the Community-Based Organisation (Cooperatives) and the official does not form part of his company.**
3. With regard to Namakgale landfill site as raised by AG, when is the management going to appoint an Environmental Specialist to do risk assessment?
- **The Project was prioritized for the next financial year, i.e 2025/2026, but due to budget constraints, it will be budgeted for in the 2026/2027 Financial Year.**
4. With regard to finding the forms for Indigent registration.
- 4.1. What consequence did Management apply to the official who accepted the Indigent registration forms that are not in line with the approved policy?
- **Management understood the oversight as this was related to the date that was not written on the forms.**

- **There was verbal communication with the official dealing with the indigent application forms to double-check and verify if the application forms are completed accordingly (date, signature and other information).**

5. On the cash and cash equivalent findings raised by AG, you have reflected a root cause as a lack of proper review of bank reconciliation due to time constraints.

5.1. How are you planning to overcome this challenge of time constraints in the coming submission of the Annual Financial Statements.

- **Critical vacant position in the section has been filled.**
- **The Management have resolved to prepare 9 months Financial Statements in preparing the Annual Financial Statements.**

5.2. Are you currently preparing bank reconciliations monthly and reviewing them?

- **Yes, the Municipality is preparing the bank reconciliations monthly.**

5.3. If yes, please submit evidence.



Bank Reconciliation.zip

5.4. If no, why are you not preparing them and how do you plan to rectify that?

- **Not applicable**

AUDIT REPORT (AGSA)

1. The Municipality obtained a Qualified Audit Opinion for seven consecutive years and the Audit Action Plan was developed in all these years.

1.1. What is Management going to do differently to ensure the Municipality obtains Unqualified Audit Opinion?

- **The Municipality held an Audit Action Plan (AAP) workshop which included the Auditor General, Audit Committee, CoGHSTA, SALGA, National and Provincial Treasury and Management in order to improve Audit Opinion.**
- **The Mayor and Acting Municipal Manager has signed a commitment with the AG to improve the Audit Opinion in the 2024/2025 Financial Year.**

2. The Municipality has been contracting consultants to assist with the compilation of the Annual Financial Statements.

2.1. Is there value for money in the use of consultants to assist with the compilation of the AFS?

- **Yes. The Municipality had thirteen (13) qualification paragraph when the consultants started and currently the Municipality has two qualification paragraphs.**

2.2. Is there any program of transfer of skills, if no, why? If yes, has the program been achieved and what is the current progress?

- **Yes. Most of the sections are able to work on their own without the assistance of the Service Provider.**

2.3. Previously management indicated through their response that they will only be able to produce Credible AFS internally after filling critical posts and capacitating officials in CaseWare System. How far is the Municipality with the process?

- **Most of the critical position were filled and the plan is to attend Caseware system training in order to produce AFS.**
- **Currently, the AFS are prepared by the consultants with the assistance of Managers.**

2.4. When will the Municipality be able to compile Credible AFS internally?

- **The Municipality is planning to start with the preparations of 9 months Financial Statements with the assistance of Service Provider who have more knowledge of CaseWare in April 2025.**

3. On the Annual Performance Report the Municipality had material findings relating to the indigent listing for both waste collection and electricity, the findings are reoccurring from the previous financial year.

- **Management submitted the vetted results of the sample selected by the AG and afterwards a full vetting report was submitted to the AG.**

3.1. What is the major challenge with this finding and how is management planning to resolve them as the finding is recurring?

- **Currently the Municipality doesn't have a vetting system, and this might result in a finding. The previous vetting was done by Ntiyiso as part of the Revenue Enhancement.**

- **A budget provision was made for the 2025/2026 for vetting.**
- 3.2. What consequence management did management apply to responsible officials?
- **Management understood the oversight as this was related to the date that was not written on the forms.**
 - **A provision for the date has been provided on the forms.**
 - **Currently the Municipality doesn't have a system to vet the application form and in the 2023/24 FY, the application forms were vetted by Ntiyiso Consulting (Hired by DBSA to assist the Municipality with Revenue Enhancement)**
4. In terms of the Audited Annual Financial Statements, the Municipality is owing Mopani District Municipality R379 million.
- 4.1. Does Mopani District owe Ba-Phalaborwa Municipality, if yes, How much?
- **Mopani District owes Ba-Phalaborwa R6 806 236,72.**



MDM Statements.zip

- 4.2. Is management billing Mopani monthly as per SLA? If no, why?
- **Reconciliation of revenue collected, and expenditure incurred on Water and Sanitation are prepared and sent to Mopani monthly as per SLA.**
- 4.3. How is the Municipality planning to resolve the matter?
- **The two Municipalities need to meet and discuss the outstanding balance of R379 million as this is a long outstanding debt.**

GOVERNANCE

1. In terms of the Annual Report, Management failed to implement mitigations on the Risk Registers fully.
- 1.1. Why did management fail to implement the mitigations fully?
- **A number of factors contributed to management failing to implement all the mitigations including but not limited to, financial limitation, shortage of staff, delayed work by contractors etc.**
- 1.2. What is the impact of poor performance on the objectives of the Municipality?

- **Failure to implement risk mitigations jeopardizes the Municipality's ability to manage its risks to an acceptable level and fulfil its mandate fully.**

1.3. What are the actions which management take to ensure that Risk Mitigations are implemented fully?

- **Risk Committee is established, and it advises that mitigations with financial implications be budgeted for.**
- **Reviews of the progress on the Risk Registers is done quarterly through the Risk Management Committee to assess the institution performance on Risk Management and to check if the risks and mitigations are still applicable.**
- **Training on Risk Management is provided to staff.**

SERVICE DELIVERY

1. The provision of water within Ba-Phalaborwa Municipality community has been deteriorating for several years.

1.1. What is causing the poor flow of water to the community?

- **The responsibility for Water Services provision is mandated to the Water Services Authority, which is MDM. BPM, as the Water Service Provider has the responsibility for operation and maintenance of the infrastructure as mandated by the WSA in terms of the SLA.**
- **Poor flow of water to the community is as a result of ageing water infrastructure, low flow from the water board, increasing number of unauthorized connections, increased water demands, discontinued 560mm pipeline from LNW Phalaborwa WTP, leading to flow on the 800mm line being shared between all areas.**

1.2. How is the municipality planning to resolve the matter and what is the progress?

- **The Municipality is the Water Services Provider, and is responsible for operation and maintenance only, within the budget provided by**

MDM. It is the responsibility of the Water Services Authority to resolve the issue. The Municipality has brought the above under the attention of the MDM.

- 1.3. Ward 7 has been experiencing water outages for several years. Has the matter been resolved? If not, why and when will it be resolved?

The responsibility to resolve the water outages in Ward 7 is by the Water Services Authority.

- **The observation of the Municipality is that the water outages are because Ward 7 including Ward 5 are highlighying areas, and when the Namakgale reservoir is below 60%, the areas do have access to water. And due to high demands in the areas, its not possible to keep the level of the reservoir at 60% and above. The proposal made by the Municipality to MDM is that in order to improve the reservoir levels, the water boards needs to bring the tower at the reservoir into operation. This will assist in boosting the pressure to the areas.**
 - **The temporary solution that the Municipality has embarked on is to operate through the Water Board, the level of the reservoir at 60% and above, and this is not always possible to due other operational challenges on the side of the Water Board, and other demands within the same water system.**
 - **The Municipality as the Water Services provider is not able to provide a commitment of when the problem be resolved. MDM had committed to take the matter up with the Water Board**
2. As reported on sanitation services in the Annual Report, report on provision of sanitation services to rural areas was not reported on.
- 2.1. What has the municipality done to ensure that all the households have access to sanitation services and what is the progress?
- **Access to sanitation services is the competency/mandate of the MDM as the Water Services Authority. The backlogs are communicated with the Water Services Authority for incorporation on their plans.**

2.2. What is the current backlog on the construction of VIP toilets and when will it be cleared?

- **The Municipality has sanitation backlogs of 5 642, as for the clearing of the backlogs, we only rely on MDM to confirm their plan on reduction of the backlogs as it is the District competency.**

2.3. Does the Municipality provide honeysucker services to the community? If not, why?

- **In terms of sanitation provision, options are flush toilets for areas with sewer networks, and VIP toilets for rural areas. Honeysuckers are used for maintenance septic tanks which are installed in private owned land, thus the Honeysucker services are not a service provided by the Municipality.**

3. The Technical Services Department has a high vacant rate which can hamper service delivery.

3.1. What is the progress in terms of filling the vacancies in the department?

- **The positions are filled within the available budget and as per the Recruitment Plan. Recently Manager Civil Engineering and Manager Electrical Services positions were filled. Other critical positions within the department are undergoing recruitment processes. Positions within Technical Services are currently prioritized for filling.**

4. There is inconsistent provision of services after hours and weekends to the community members.

4.1. What is the state of provision of services after hours and weekends

- **The Municipality is providing services after hours and on weekends. Within Technical Services department, in the Electrical Section, there are teams placed on standby and services are rendered.**
- **Due to dispute on the application of the Overtime Policy, in some of the sections there are no teams placed on standby, and the respective Senior Manager has put in place measures to attending to issues as they emanate with the support of the Water Services Authority, as in the case of the Water Section.**

- 4.2. Are all the essential services providers providing the services? If not, why?
- There are no contracted services providers, but as and when required Service providers are appointed, within the provision of the SCM policy
- 4.3. What are the actions taken to ensure that essential services are provided to the community after hours and weekends and what is the progress?
- Recently, the Acting MM has sought for advise from the Department Labour on the matter on the issue of the Ministerial Determination and the impact on Essential Services. In addition The Service Level agreement for Essential Services is under development. This is in order to ensure that there is a formal agreement between Management and Organized Labour in terms of personnel identified as Essential Services workers.
5. The Annual Performance Report reported that 0 km of roads upgraded but on page 76 reported 3.8 km roads upgraded.
- 5.1. Why are there differences in reporting?
- The target was to upgrade 3.8km of road. As at the end of the financial year, 3.8km of the road had been surfaced, and usable. However, the project was not completed since some of the deliverables had not been completed, thus the achievement of 0km from a performance perspective.
6. On the roads overview in the Annual Report, you have reported that Road Master Plan has long expired and there are challenges of budget.
- 6.1. How much will it cost the Municipality to develop the new Road Master Plan?
- The estimated cost of the Roads and Stormwater Master Plan is to a figure of R5 000 000
- 6.2. How is management planning to secure funds for the Road Master Plan?
- The Municipality has approached the DBSA for funding and has been advised to apply for the Partner-a-District programme, which is a programme of funding for the Master plans of Local Municipalities through the District Municipality. The District Municipality has been approached regarding the matter and this is work in progress. Parallel to this, the Municipality has put this

under the Unfunded projects in order to approach the Mines for funding under the Social Labour plans

7. Phalaborwa has been experiencing several mushrooming Avanzas working between Lulekani & Namakgale and a number of Avanzas parking on Asibasabi road at Namakgale Complex.

7.1. Is the rank legally established?

- **No.**

7.2. If no, how is the matter being attended to?

- **Avanza's owners are one of the Transport Forum identified stakeholders who are invited to the meetings in order to address the current challenges.**

7.3. Are these Avanza's affiliated to specific association and licensed?

- **No.**

7.4. If no, is the matter brought to the Transport Forum and what is being done about this?

- **Yes, engagements are ongoing with the Avanza's owners to open discussions in formalizing the already existing Taxi Associations.**

8. How is scholar transport regulated in the Municipal area, this is with exception to transport services contracted through Department of Education?

- **The Municipality is utilizing the National Land Act and using the Municipal Traffic By-Laws.**

9. There are limited buses in the Municipal area and these poses challenges to the community's accessibility to public transportation.

9.1. Why does the report not reflecting on this challenge?

- **The Transport Forum was not effective due to non-formation of Quorum during meetings.**
- **The challenges will be reflected in the 2024/2025 Annual Report.**

9.2. Why is the provision of shared bus services reducing? What is the plan of action to address this challenge?

- **The challenges on provision of shared bus services are yet to be engaged in the Transport Forum.**

10. Is the practice of prohibiting the community from hiking by taxi association legal?
If not what is the Municipality doing about it?

11.

- **No, as long as the hiking is within regulated distance.**
- **The matter is yet to be engaged with the Transport Forum and raising awareness.**

12. The Annual Report on job opportunities reported temporary employment opportunities of 1222, which is contrary to table 51 which indicates a total of 1228 job opportunities.

12.1 Which figure is correct on the job opportunities?

- **The correct figure is 1222.**

13. Why is the integrated transport plan not reviewed as reported in the Annual Report?

- **Lack of financial capacity, however, the Municipality requested funding from the Department of Transport and Community Safety.**

LOCAL ECONOMIC DEVELOPMENT

1. The Annual Report on Economic Employment by Sector reports data in terms of sectors nationally as provided by Statistics SA.

1.1. Why is the jobs created by Sector not reported locally?

- **Statistics SA does not aggregate socio-economic data to Municipal level.**

2. Under local Economic Development it is reported that the LED Strategy has been approved by Council on 30 March 2023 for implementation in 2023/2024 financial year.

2.1. What is the status on implementation of the approved LED Strategy?

- **The approved LED Strategy is being implemented, with an inadequate budget that is funded internally and externally by stakeholders.**

2.2. Why is the progress on implementation of the Strategy not reflected on the report?

- **The progress will be reported in detail in the 2024/2025 Annual Report, an overview gives the highlights of projects that are in the strategy e.g. Tourism Plan, Marula Festivities, Twinning Arrangements etc.**

2.3. What is the progress on the implementation of the strategy with regard to development of Tourism Plan?

- **The draft Tourism Plan is in progress, the plan is developed from phase 1-5 the challenge experienced is limited data that speaks to what is on the ground, a request for a services provider is made through the supply chain process for the development and gathering of data that is specific to BPM environment.**

Safety and Security

1. In the Annual Report under overview of Safety and Security the crime statistics for Ba-Phalaborwa Municipality are not reflected.

1.1. What is the crime stats under Ba-Phalaborwa Municipality and why are they not reflected on the report?

- **The information was requested from SAPS however, they indicated that according to their protocols they don't share such information (*in document form*) with any institutions other than law enforcement agencies.**

1.2. Does the crime stats show a decline or an increase within Ba-Phalaborwa Municipality?

Organizational Structure

1. In the Annual Report section 4.1 Organizational Structure Review, approved positions have been reported as 706 which is contrary to 4.3.1 table which reflects 666 approved positions. Finance approved position on the table reflects 34 approved positions and 30 vacancies.

- **A total of 706 positions were approved. The Finance Department has a total of 64 approved positions with 30 vacancies.**

1.1. How many positions were approved by Council between 706 and 666?

- **A total of 706 positions were approved by Council.**

1.2. Is the information reported on finance positions, correct?

- **No.**
- 1.3. If not, please rectify and provide the correct information.
- **The Finance Department has a total of 64 audited approved positions with 30 vacancies.**
2. On section 4.3.3 paragraph 1, table on turnover rate reflects 30 terminations in 2022/2023 financial year which is contrary to 4.2 which indicates 20 terminations. Furthermore, the 2023/2024 financial year reflects 22 terminations.
- **2022/2023 Terminations are 20, system generated report.**
 - **2023/2024 Terminations are 22, system generated report.**

Details of the terminations are depicted in the table below
2022/2023 FY

Department	Number
Municipal Manager	0
Budget & Treasury	04
Corporate Services	0
Community & Social Services	09
Technical Services	07
Total	20

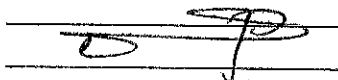
2023/2024 FY

Department	Number
Municipal Manager	01
Budget & Treasury	03
Corporate Services	03
Community & Social Services	04
Technical Services	11
Total	22

- 2.1. Why is the detailed breakdown of the 2023/2024 financial year terminations not provided?
- 2.2. Which figure is correct between 20 and 30 terminations for 2022/2023?
- **A total of 20 terminations were recorded for the 2022/2023 Financial Year.**

3. On Section 4.5 you have reported that policies were not approved as planned due to non-progression of the Local Labour Forum (LLF)?
- 3.1. Is the Municipality still experiencing the challenge?
- **Partially, there is an improvement in the LLF.**
- 3.2. If yes, how do you plan to resolve it?
- **Management and Labour component has agreed on a new approach to ensure the successful and effective meeting, i.e. meetings to be arranged earlier in a month to allow time to reschedule another date should the meeting fails to progress either due to non-formation of a Quorum or other issues that will be dealt with as and when it arise.**
4. On Section 4.6.1 five (5) employees are using injury on duty leave which has cost the Municipality **R12 815, 41.**
- 4.1. Which departments and sections are affected by these injuries?
- **The Department of Community & Social Services and Technical Services are the main departments affected by injuries on duty especially Electrical Services as well as Parks and Cemeteries Section.**
- 4.2. What is the root cause for these injuries?
- **Unforeseen circumstances**
- 4.3. What action did management take to reduce the root cause of the injuries?
- **Management has appointed Health and Safety Representatives to monitor and report hazards and risks that might cause injuries, however, some injuries due to the nature of work responsibilities cannot be detected nor prevented prior occurrence.**

THE END....



Cllr Mukhari MP

MPAC Chairperson

27 / 03 / 2025

DATE

ANNEXURE C

WORKING TEMPLATE

WORKING TEMPLATE

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
	FINANCIAL MATTERS						
1.	The annual financial statements [AFS] for the municipality and, if applicable, consolidated statements [with all entities] as submitted to the Auditor General.	Where the municipality has sole or effective control of a municipal entity, consolidated financial statements are required. The AFS are to be in the form as required by the applicable accounting standards. MFMA Circular 18 with annexures, 23 June 2005, provides guidelines on the new accounting standards for municipalities.	Have the required standards been met – refer audit report and report of audit committee for views on this? [Applies also to AFS of municipal entities].	yes		Committee unsatisfied and AG comments and the opinions in this regard were also noted	Approved without reservation
2.	The Auditor General's report on the financial statements of the municipality and the entity		Is the audit report included in the annual report as tabled? When will the audit report be tabled? What are the causes for the delays? What actions are being taken to expedite the report?	yes			Approved
3.	Any explanations that may be necessary to clarify issues in connection with the financial statements.	The accounting standards require that notes accompany the statements to provide explanations of issues and matters reported. Refer also points below on information in notes to AFS.	Taking into consideration the audit report and the audit committee comments, is sufficient explanation of financial issues contained in the notes to the statements?	Yes			Approved
4.	An assessment by the accounting officer on any arrear on municipal taxes and service charges, including municipal entities.		Has an adequate assessment been included? [Applies to AFS of municipal entities]. Is there sufficient explanation of the causes for the arrears and of actions to be taken to remedy the situation? Is any other action required to be taken?	yes			Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
5.	Particulars of any corrective action taken or to be taken in response to issues raised in the audit reports	<p>The conclusions of the annual audit may be either –</p> <ul style="list-style-type: none"> - an unqualified audit opinion with or without management issues, which means that the financial statements are acceptable; - a qualified audit opinion setting out reasons for qualification, which means that certain issues need to be addressed before an unqualified opinion can be achieved; or - the auditor will disclaim the statements and not offer an opinion. In this case there may be serious financial issues to be addressed. The objective of the municipality should be to achieve an unqualified audit opinion. 	<p>Taking into account the audit report, audit opinion and the views of the audit committee, council should consider:</p> <p>To what extent does the report indicate serious or minor financial issues?</p> <p>To what extent are the same issues repeated from previous audits?</p> <p>Is the action proposed considered to be adequate to effectively address the issues raised in the audit report?</p> <p>Has a schedule of action to be taken been included in the annual report, with appropriate due dates?</p>	Yes		Action plan attached	Approved
6.	An assessment by the municipality's accounting officer of the municipality's performance against measurable performance objectives for revenue collection from each revenue source and for each vote in the approved budget	<p>The budget of the municipality must contain measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the IDP (MFMA s17(3)(b)). The accounting officer must include these objectives in the annual report and report on performance accordingly. Council should comment and draw conclusions on performance and explanations provided.</p>	<p>Has the performance met the expectations of council and the community?</p> <p>Have the objectives been met?</p> <p>What explanations have been provided for any non-achievement?</p> <p>What was the impact on the service delivery and expenditure objectives in the budget?</p>	yes		Accounting officer has complied.	

Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
7	An assessment by the municipal entity's accounting officer of the entity's performance against any measurable performance objectives set in terms of the service delivery agreement or other agreement between the entity and the municipality	<p>Has the performance met the expectations of council and the community?</p> <p>Have the performance objectives been met?</p> <p>What explanations have been provided for any non-achievement?</p> <p>What was the impact on the service delivery and expenditure objectives in the budget?</p>	Yes		Accounting officer had complied.	
8.	Any information as determined by the municipality, the entity or its parent municipality	<p>Review any other information that has been included in regard to the AFS.</p> <p>The above applies also to the AFS of municipal entities.</p>	Yes		Additional information provided	Approved
9.	Recommendations of the audit committee in relation to the AFS and audit reports of the municipality and its entities	<p>Conclusions on these recommendations and the actions required should be incorporated in the oversight report.</p> <p>Have the recommendations of the audit committee with regard to the AFS been adequately addressed by the municipality and/or the entity?</p> <p>What actions need to be taken in terms of these recommendations?</p>	Yes		audit recommendation are implemented	Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
	ALLOCATIONS RECEIVED AND MADE						
10.	Allocations received by and made to the municipality	<p>The report should disclose:</p> <ul style="list-style-type: none"> - Details of allocations received from another organ of state in the national or provincial sphere. - Details of allocations received from a municipal, entity or another municipality. - Details of allocations made to any other organ of state, another municipality or a municipal entity. - Any other allocation made to the municipality under Section 214(1)(c) of the Constitution. Council should comment and draw conclusions on information and explanations provided. 	<p>Have these allocations been received and made?</p> <p>Does the audit report confirm the correctness of the allocations received in terms of DORA and provincial budgets?</p> <p>Does the audit report or the audit committee recommend any action?</p>	yes		There is consistency	Approved
11.	Allocations received and made to the municipal entity	<p>The report should disclose:</p> <ul style="list-style-type: none"> - Details of allocations received from any municipality or other organ of state. - Details of any allocations made to a municipality or other organ of state. <p>Other information as may be prescribed.</p> <p>Council should comment and draw conclusions on information and explanations provided.</p>	<p>Have these allocations been received and made?</p> <p>Does the audit report confirm the correctness of the allocations received in terms of DORA and provincial budgets?</p> <p>Does the audit report or the audit committee recommend any action?</p>	yes		Complied	Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
12	Information in relation to the use of allocations received	<p>Section 123 of the MFMA and MFMA guidance circular 11, require that the municipality provide information per allocation received per vote and include:</p> <ul style="list-style-type: none"> - The current year and details of spending on all previous conditional grants, for the previous two financial years. Information is to be provided per vote. (For example, municipalities must report on all transfers received from provincial housing departments for housing subsidy grants for three financial years, and indicate how such funds were spent, and for what projects. <p>Information stating whether the municipality has complied with the conditions of the grants, allocations in terms of section 214(1)(c) of the Constitution and allocations received from other than another organ of state. Where there is non-compliance,</p>	<p>Council should be satisfied that –</p> <ul style="list-style-type: none"> - the information has been properly disclosed; - conditions of allocations have been met; and - that any explanations provided are acceptable. 	Yes		Grants for previous two years were included with votes	Approved

		details of the reasons for non-compliance are to be provided.							
--	--	---	--	--	--	--	--	--	--

Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
	<p>-Information on whether allocations under the DORA were delayed or withheld and the reasons advanced for this.</p> <p>This information is required on all allocations excluding the municipality's portion of the equitable share and where prescribed otherwise by the nature of the allocation.</p> <p>The Auditor-General will ensure that the audit process includes a proper assessment (and reconciliation) on all national grants received by a municipality. Council should consider this aspect of the audit report and comments by the audit committee on the use of allocations received.</p> <p>The comments of the Auditor-General and the views of the audit committee should be used to determine the accuracy and appropriateness of this information.</p>					

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
13	Information in relation to outstanding debtors and creditors of the municipality and entities	<p>Municipalities and entities are reminded of the requirement to include, in their annual financial statements, amounts owed to them and persistently delayed beyond 30 days, by national or provincial departments and public entities.</p> <p>It is also a requirement to report on whether the municipality or entity has met its statutory commitments, including the payment of taxes, audit fees, and contributions for pension and medical aid funds.</p> <p><i>Council should be satisfied that</i></p> <ul style="list-style-type: none"> - the information has been properly disclosed; - conditions of allocations have been met; and - also that any explanations provided are acceptable. <p>The comments of the Auditor-General and the views of the audit committee should be used to determine the accuracy and appropriateness of this information.</p>		Yes		Information is provided	Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
	DISCLOSURE IN NOTES TO AFS	CONSIDERATIONS RELATING TO SECTION 124					
14	Information relating to benefits paid by municipality and entity to councillors, directors and officials	<p>Information on the following items is to be included in the notes to the annual report and AFS:</p> <ul style="list-style-type: none"> salaries, allowances and benefits of political office bearers, councillors and boards of directors, whether financial or in kind; any arrears owed by individual councillors to the municipality or entity for rates and services, which at any time were outstanding for more than 90 days, including the names of councillors; salaries allowances and benefits of the municipal manager, CEO of a municipal entity, CFO and every senior manager; contributions for pensions and medical aid; travel, motor car, accommodation, subsistence and other allowances; housing benefits and allowances; overtime payments; loans and advances, and; any other type of benefit or allowance related to staff. 		yes		Information accurate.	Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
		<p>Council should be satisfied that</p> <ul style="list-style-type: none"> the information has been properly disclosed; conditions of allocations have been met; and that any explanations provided are acceptable. <p>The comments of the Auditor-General and the views of the audit committee should be used to determine the accuracy and appropriateness of this information.</p>					
15	<p>MUNICIPAL PERFORMANCE</p> <p>The annual performance reports of the municipality and entities</p>	<p>Section 46, MSA requires municipalities to submit a performance report reflecting the performance of the municipality and each service provider, a comparison of the performance with targets set for the previous year and measures taken to improve performance. The report must form part of the annual report. Questions that may be considered are [next column]. Council should comment and draw conclusions on information and explanations provided.</p>	<p>Has the performance report been included in the annual report?</p> <p>Have all the performance targets set in the budgets, SDBIP, service agreements etc, been included in the report?</p> <p>Does the performance evaluation in the annual report compare actual performance with targets expressed in the budgets and SDBIP approved for the financial year?</p> <p>In terms of key functions or services, how has each performed? Eg. have backlogs for water, sanitation and electricity been reduced? What are</p>	Yes		<p>The reports are included but they are incomplete.</p> <p>Backlogs are reduced in a slow phase.</p> <p>Customer Satisfactory</p> <p>Survey results shows that the municipality is performing very poor.</p> <p>Council resolutions are not implemented.</p>	Approved with reservation.

Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
		<p>the refuse collection volumes, library usage statistics etc?</p> <p>To what extent has performance targets set by council?</p> <p>Is the council satisfied with the performance levels achieved?</p> <p>Is the community satisfied with performance? Has a customer satisfaction survey been undertaken and, if so, how do the results align with the annual report contents?</p> <p>What were the outcomes of public consultation and public hearings?</p> <p>What actions have been taken and planned to improve performance?</p> <p>Is the council satisfied with actions to improve performance?</p> <p>Did the targets set in the budgets, SDBIP agree with the targets set in the performance contracts of the municipal manager and each senior manager?</p> <p>Does the report evaluate the efficiency of the mechanisms applied to deliver the performance outcomes?</p> <p>Taking into account the audit report and opinion</p>				

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
			and the views of the audit committee, is performance considered to be efficient and effective? To what extent have actions planned for the previous year been carried over to the financial year reported upon? Have any actions planned in the reported year been carried over to the current or future years? If so are any explanations been provided by the municipal manager and are these satisfactory?				
16	Audit reports on performance	Section 45, MSA requires that the Auditor-General must audit the results of performance measurements, as part of the internal auditing processes and annually.	Have the recommendations of internal audit been acted on during the financial year? Have recommendations by internal audit and/or the auditor-general been included in action plans to improve performance in the following year? Is the council satisfied with the evaluation and conclusions of the municipality? What other actions are considered necessary to be taken by the accounting officers?	Yes		The recommendations by internal audit are implemented. The information of action plan on auditor general recommendations.	Yes
17	Performance of municipal entities and municipal service providers	The annual report of the municipality should provide an assessment of the performance of the municipal entities and all contracted service providers. This is in addition to the separate annual reports of the entities. The report should evaluate the effectiveness of these services		Yes		Information was provided on assessment of the performance of the municipal entities.	Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
		and whether alternative mechanisms should be considered.					
18	For municipal entities – an assessment of the entity's performance against any measurable performance objectives set in terms of the service delivery agreement or other agreement between the entity and municipality	This is the separate report of the municipal entity and should contain details of service delivery agreements with the municipality and the performance measures therein. Council should consider similar issues to that outlined above for municipal performance to determine a view on the performance of municipal entities.	To what extent were the objectives and performance measures of the entity aligned to the overall strategic objectives of the municipality and its IDP? Is the report of the municipal entity consistent with the conclusions on performance evaluation by the municipality? What specific actions should be taken by the entity and the municipality to improve performance?				
	GENERAL INFORMATION	THE FOLLOWING GENERAL INFORMATION IS REQUIRED TO BE DISCLOSED IN THE ANNUAL REPORT.					
19	Relevant information on municipal entities	The municipality should disclose all information relating to the municipal entities under the sole or effective control of the municipality. Information to be disclosed includes names and types of entities, members of the board, addresses and contact details for entities,		Yes		information was provided	Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
		the purpose of the entity, the functions and services provided, the type and term of service level agreements with the entities.					
20	The use of any donor funding support		What donor funding has the municipality received? Have the purposes and the management agreements for the funding been properly agreed upon? Have the funds been used in accordance with agreements? Have the objectives been achieved? Has the use of funds been effective in improving services to the community? What actions need to be taken to improve utilisation of the funds?	No		The report available in note 25 of annexure but the information is inaccurate	Reject
21	Agreements, contracts and projects under Private-Public-Partnerships	Information similar to the details of municipal entities should be provided. Council should ensure that all details have been supplied.		Yes		Information provided.	Approved without reservation
22	Service delivery performance on key services provided	This may be a high level summary, in addition to detailed information on performance, which sets out overall performance under the strategic objectives of the municipality. Overall results on the strategic functions		Yes		There is report provided in terms of service delivery performance on key service provided	Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
		and services should be summarised. This should cover all services whether provided by the municipality, entities or external mechanisms. Council may draw conclusions on the overall performance of the municipality. This information may be found in an executive summary section of the annual report and or in statistical tables.					
23	Information on long-term contracts	Details of all long-term contracts including levels of liability to the municipality should be included. Council should ensure all information is correctly supplied.		No		No information provided	Reject
24	Information technology and systems purchases and the effectiveness of these systems in the delivery of services and for ensuring compliance with statutory obligations	Details of significant IT activities should be outlined indicating the effectiveness of the IT projects and the quality of IT services. Council should consider how effectively the IT services support and facilitate performance of the municipality and whether value for money has been obtained. Details of any future IT proposals should be summarised. Council should comment and draw conclusions on the information provided.		Yes		information provided	Approved
25	Three year capital plan	A summary of the long-term		Yes		information provided	Approved

	Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
	for addressing infrastructure backlogs in terms of the Municipal Infrastructure Grant [MIG] framework	capital plans and how these address the backlogs of services in the municipality should be provided. This should include details of types and scale of backlogs, projected cost implications, strategies to address the backlogs and plans proposed and/or approved. The summary here should cross reference to the performance reports in the annual report and also will be highlighted in the coming budgets. Council should consider whether the plans appropriately address the backlogs and are consistent with the strategic policy directions of council and needs of the community.					
		OTHER CONSIDERATIONS RECOMMENDED					
26	Timing of reports		Was the report tabled in the time prescribed? Has a schedule for consideration of the report been adopted?	Yes			Approved
27	Oversight committee or other mechanism		What mechanisms have been put in place to prepare the oversight report? Has a schedule for its completion and tabling been adopted?				
28	Payment of	Refer to Section 57 MSA as	Have bonuses been	Yes			Approved

Information required to be included in annual reports	Council Considerations	Questions	Is the required information included in the Annual Report? YES / NO	If the answer is NO – [questions/requirements]	Comments from the members of the Oversight Committee	Decision of the Committee? APPROVE / APPROVE WITH RESERVATIONS / REJECT / REFERRED BACK FOR REVISIONS
performance bonuses to municipal officials	<p>amended. Bonuses based on performance may be awarded to a municipal manager or a manager directly accountable to the municipal manager after the end of the financial year and only after an evaluation of performance and approval of such evaluation by the municipal council. Preferably such evaluation should be considered along with the annual report. The basis upon which performance is evaluated for payment of bonuses should be reconciled with the municipal performance reported in the annual report.</p> <p>Conclusions and comments on the evaluation and payment of performance bonuses of council should be included in the oversight report.</p>	<p>paid based on achievements of agreed outputs and after consideration of the annual report by council? If so has a proper evaluation of performance been undertaken? Was the evaluation approved by council? Does the performance evaluation align and reconcile with the performance reported in the annual report? If not, what reasons have been given for non-reporting of the basis of evaluation in the annual report? Are the payments justified in terms of performance reported in the annual report?</p>				

ANNEXURE D

ATTENDANCE REGISTERS



MPAC MEETINGS:

SURNAME & INITIALS	17- 21/02/2025	03/03/2025	18/03/2025	20/03/2025
1. CLLR MUKHARI MP	PRESENT	PRESENT	PRESENT	PRESENT
2. CLLR SHAYI S	PRESENT	ABSENT	PRESENT	PRESENT
3. CLLR MAMPURU NJ	PRESENT	PRESENT	PRESENT	PRESENT
4. CLLR NYATHI EF	PRESENT	PRESENT	PRESENT	PRESENT
5. CLLR MATHEBULA D	PRESENT	PRESENT	PRESENT	PRESENT
6. CLLR MALOBANE T	PRESENT	PRESENT	PRESENT	ABSENT
7. CLLR RAMOTHWALA B	PRESENT	PRESENT	PRESENT	PRESENT

ANNEXURE E
PUBLIC NOTICE

BA-PHALABORWA MUNICIPALITY



NOTICE OF PUBLICATION OF THE 2023/24 ANNUAL REPORT AND AN INVITATION OF COMMUNITY MEMBERS TO PROBE AND MAKE SUBMISSIONS

Ba-Phalaborwa Municipality adopted its 2023/2024 Annual Report during its ordinary Council sitting held on the 29th of January 2025. This is in line with the provisions of Section 46 (4) (a) of the Municipal Systems Act No 32 of 2000 and Section 127 (5)(a) of the Local Government Municipal Finance Management Act (MFMA) No 56 of 2003.

Copies of the 2023/24 Annual Reports will be available at Mashishimale Traditional Authority Office, Maseke Traditional Authority Office, Selwane Traditional Authority Office, Majeje Tribal Authority, Phalaborwa Library, Lulekani Library, Namakgale Library, Gravelotte Library, Selwane Library, Prieska Library, Lebeko Library, Lulekani Municipal Offices, Phalaborwa Municipal Offices, Namakgale Municipal Offices and Municipal Website (www.ba-phalaborwa.gov.za) as from the 7th of February 2025.

Ba-Phalaborwa Municipality's Public Accounts Committee (MPAC) will probe the 2023/2024 Annual Report on behalf of the Municipal Council and present the Oversight Report on the Annual Report within two (2) months to the Council as per the provisions of Section 129 of the MFMA No 56 of 2003.

Members of the Community and Stakeholders are invited to probe and make comments on the content of the 2023/2024 Annual Report and forward comments and written submissions to the Chairperson of MPAC at the White House (47 Portgieter Street, Phalaborwa) or write to: The Chairperson of MPAC, Ba-Phalaborwa Municipality, Private Bag X01020, Phalaborwa, 1390.

The closing date for submission of Comments or representations on the 2023/2024 Annual Report is Friday the 7th of March 2025.

Any person who cannot read or write may come during office hours to the IDP and PMS Office in the Planning and Development Office at R71 Flea Market from 07h00 to 16h00.

Enquiries: **Malishilane Chueu** at email: chueum@ba-phalaborwa.gov.za
PMS Office in the Planning and Development Department, Flea Market (Next to Nodia Garage along R71 road) from 07h00 – 16h00

Ms JB Selapyane
Acting Municipal Manager
Corner Nelson Mandela Road & Selati Road
Civic Centre
Private Bag x 01020
PHALABORWA
1390

NOTICE NO: 46/25

Ba-Phalaborwa Municipality complies with the requirements of the Protection of Personal Information Act 4 of 2013 and Promotion of Access of Information Act of 2000